



A Special Meeting of the Board of Trustees of Liberty Hill Public Library District was called to order December 16, 2024 at 1:10 pm.

Attendance

- Voting Members: Robert Calvisi, Terrie Chambers, Mike Gandy, Adrienne Hughes and Lisa Messana

Action Items

- Discussed the need for an "Elections" section in the minutes and the need for an Election Policy.
- Discussed the need for a shared folder that creates a permanent record for the Board containing, but not limited to: approved policies, bylaws, meeting agendas, meeting minutes, employee handbook, job descriptions as well as a separate folder for policies and other items in draft form or awaiting approval.

Meeting was adjourned at 3:08 pm (Terrie/Adrienne/All)

Next Regular Board Meeting is scheduled for Tuesday, January 21st at 7:00 pm.

By: *Lisa Messana*
Lisa Messana
Liberty Hill Public Library District Board Secretary