

November 7, 2022 Monthly Meeting Minutes of the Liberty Hill Public Library District Board

I. Determination of Quorum, Call to Order, Pledge of Allegiance

All board members were present and participated throughout the meeting.

Members in attendance: Gary Henly (President), Terrie Chambers (Secretary), Mike Gandy, Lisa Messana, Adrian Hughes

Others in attendance: Angela Palmer, Library Director, Andrew Tatgenhorst, Attorney, Thompson and Horton,

Gary Henly announced that a quorum was present and called the meeting to order at 7:00 pm

II. Public Comments/Citizen Participation
None

III. Appointment and Administering oath of office to new board member(s) following board resignation(s)
None

IV. Information Items

A. Board meeting dates and topics

- Next board meeting will be December 12, 2022

B. Report of October 2022 Sales Tax Revenue

Palmer reviewed sales tax revenue for the month, \$116,425 and YTD, up 55% over projections.

C. Discussion of the response to the Liberty Hill Public Library District's proposed land donation agreement by the Lions Foundation Park Board with the district's lawyer, Andrew Tatgenhorst of Thompson and Horton, LLC D.

D. Discussion of proposed architectural services by Griffin & Jacobson Architects, LLC

After discussion, a motion was made and the item approved authorizing Gandy to negotiate the agreement for architectural services with Griffin Jacobson Architects, LLC. (Henly/Messana/All – Gandy abstained).

V. District Library Directors Report

Palmer discussed monthly and YTD sales tax collections, circulation, patron activity, new website update, remote access channel – Hoopla, upcoming 20th

Anniversary celebration scheduled for December 3, 2023, Halloween party at the library, other events, strategic planning and architectural consultant visit, other strategic thoughts.

VI. Consent Items

- A. Minutes of Previous Board Meeting – September 26, 2022
- B. Review and discuss the Financial Reports for September 2022 for approval.

After review of the financial reports, a motion was made to (A) accept the September 2022 financials as presented, and (B) to defer approval of the minutes to the next meeting (copy of the 9/26/22 minutes was omitted from the package by mistake). (Gandy/Henly/All).

VII. Action Items

- A. Action item to approve a new lease agreement with Lions Foundation Development Board if presented
None

VIII. Closed Session (authorized by TX Gov't Code Section 551.071, 551.129, 551.074)

- E. Discuss and receive legal advise from its attorney on matters which should be confidential under Texas Government Code Section 551.071 (2).
- F. Personnel: Consider Appointment, Employment, Evaluation, or Duties of Professional Employees
- G. Discussion of Purchase, Exchange, Lease, or Value of Real Property (This may involve consultation with attorney as permitted under Section 551.071.)

IX. Action on items discussed in closed session

None

X. Adjourn

A motion to adjourn was made to adjourn by Chambers/seconded by Hughes