



Minutes of Regular Meeting March 10, 2022

A Regular Meeting of the Board of Trustees of Liberty Hill Public Library District is March 10, 2022, beginning at 7:00 PM in the Main Building at 355 TX-332 Loop, Liberty Hill, TX 78642.

I. Determination of Quorum, Call to Order, and Pledges of Allegiance

- All Present

II. Public Comments/Citizen Participation

- Friends of LPH members attended ()

III. Information Items

A. Board meeting dates and topics

- Set a date for the next board meeting in April 2022:

- April 21, 2022 beginning at 7:00pm in the Main Building

B. Update on the progress of a new lease with the Lions Foundation Park Board.

- Agreed to a 1yr lease @ \$250.00 per month, with an extension request at their October meeting. Motion Emily/Terrie/all approved

C. Discussion of the potential property in the Santa Rita development.

- Board and Friends discussed pros and cons of SR and inside the city limits build.
- Research use of different commercial brokers to help with the proposal.

D. Suggest a budget revision for April 2022 meeting.

E. Discussion of adding additional digital resources for patrons.

- Board agreed on revisiting this topic when actual costs were more clearly defined.

F. Revised Collection Development Policy

- Angela is in the process of updating the policy.

G. Leander FOI request

- Board discussion included: include/defer when appropriate Andrew Tatenhorst (attorney) in all future dealings with Leander. Keep a clear paper trail of all correspondence.

IV. Director's Report

V. Consent Items

A. Minutes of Previous Board Meeting – December 9, 2021 Motion Lance/Gary/all

B. Report of sales tax revenue

C. Financial Reports for November 2021, December 2021, January 2022, & February 2022 Motion Gary/Lance/all

VI. Action Items

A. Potential action item to approve a new lease agreement with Lions Foundation Park Board.

IX. Adjourn 8:50pm



Minutes of Regular Meeting December 9, 2021 7:00 PM

A Regular Meeting of the Board of Trustees of Liberty Hill Public Library District is September 29, 2021, beginning at 7:00 PM at the Santa Rita World Headquarters, 1700 Cross Creek Lane, Liberty Hill, TX 78642.

I. Determination of Quorum, Call to Order, and Pledges of Allegiance Call to Order:
7:12pm, Members present -- Gary Henley, Mike Gandy, Terrie Chambers, Guests: Emily West, President and VP of Friends group, Wes Griffin, Ed Horn II. Public Comments/Citizen Participation

Presentation by Ed Horn

III. Information Items

A. Board meeting dates and topics

- January 20, 2021 @ 7:00pm

B. Update on progress of the agreement with the Lions Foundation Park Board

IV. Director's Report (Angela)

V. Consent Items (motion Terrie/2nd Mike/approved all)

A. Report of Sales Tax Revenue

B. Financial Reports

C. Minutes of Previous Board Meetings

VI. Action Items

A. Potential action item to approve a new lease agreement with LFPB.

B. Swearing in of Emily West

VII. Closed Session (authorized by TX Gov't Code Section 551.071, 551.129, 551.074)

A. Discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071 (2).

B. Personnel: Consider Appointment, Employment, Evaluation, or Duties of Professional Employees

C. Discussion of Purchase, Exchange, Lease, or Value of Real Property (This may involve consultation with an attorney as permitted under section 551.071.) VIII. Action on items discussed in closed session. (no action items discussed) IX. Adjourn 7:45PM

Select a month ▼

Allocation Period: Jan 2022	
Total Period Collections:	81,412.94
Prior Period Collections:	1,278.20
Current Period Collections:	78,079.03
Future Period Collections:	1,748.10
Audit Collections:	-743.71
Unidentified:	60.02
Single Local Rate Collections:	991.30
Service Fee:	1,628.26
Current Retained:	1,595.69
Prior Retained:	1,458.26
Net Payment	79,647.25

Select a month ▾

Allocation Period: Feb 2022	
Total Period Collections::	79,392.19
Prior Period Collections:	1,198.86
Current Period Collections:	97,843.79
Future Period Collections:	450.45
Audit Collections:	-20,921.46
Unidentified:	20.34
Single Local Rate Collections:	800.21
Service Fee:	1,587.84
Current Retained:	1,556.09
Prior Retained:	1,595.69
Net Payment	77,843.95

Select a month ▾

Allocation Period: Mar 2022	
Total Period Collections::	68,418.85
Prior Period Collections:	1,703.23
Current Period Collections:	71,876.28
Future Period Collections:	26.46
Audit Collections:	-5,958.47
Unidentified:	20.30
Single Local Rate Collections:	751.05
Service Fee:	1,368.38
Current Retained:	1,341.01
Prior Retained:	1,556.09
Net Payment	67,265.55

February 2022 is the first full month with HEB.

- Quarterly month
- Please note the large audit collection amount of -\$20,921.
- Not seeing as large a bump as I had hoped

Budget Projected Net Income: \$104,767

Actual Net Income: \$210,004
100.44% increase over projected \$105,237 over

Budget Projected Expenses: \$214,278

Actual Projected Expenses: \$183,013
Under by \$31,265 14.59% under

Percentage Increase/Decrease Over the Previous Year	12.71%	29.64%	26.56%	4.53%	-7.95%	-7.89%	18.67%		
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\$17,612	\$16,251	\$15,666	\$18,391	\$21,535	\$27,387	\$31,138	\$49,442	\$74,809	\$17,109
\$15,555	\$17,677	\$24,379	\$26,664	\$29,565	\$30,858	\$42,107	\$59,005	\$80,854	\$8,454
\$13,051	\$16,198	\$16,882	\$18,652	\$23,706	\$23,769	\$41,901	\$54,164	\$73,074	\$16,004
\$11,689	\$12,897	\$16,246	\$21,037	\$23,800	\$26,968	\$38,561	\$59,507	\$79,647	\$21,947
\$15,821	\$21,380	\$27,568	\$27,891	\$30,178	\$33,885	\$59,455	\$73,641	\$77,844	\$5,444
\$13,153	\$16,188	\$17,462	\$19,974	\$21,273	\$26,823	\$39,949	\$50,389	\$67,265	\$9,925
\$11,778	\$13,114	\$17,163	\$19,999	\$19,276	\$26,521	\$37,796	\$45,613		
\$15,769	\$19,095	\$24,743	\$25,577	\$52,850	\$37,948	\$53,418	\$77,979		
\$14,190	\$16,147	\$17,930	\$21,016	\$23,636	\$30,898	\$45,903	\$67,910		
\$12,928	\$18,680	\$20,938	\$22,461	\$24,917	\$32,083	\$48,649	\$63,848		
\$18,255	\$22,684	\$23,336	\$26,421	\$43,435	\$38,805	\$59,119	\$78,927		
\$14,246	\$16,496	\$20,215	\$23,672	\$26,416	\$37,217	\$52,320	\$70,752		

15.77%	18.82%	17.27%	12.05%	25.33%	9.56%	47.47%	36.5%		
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March 2022 Library Director's Report

**1. New library cards given out in 2021: 1,325 ▪
1,214 after we reopened**

2020-498 2019-930 2018-976 **Year**

New Library Cards by

2017-1,376²⁰¹⁷

1,376
1,400

2021
1325

1,200

2018
976 2019

498

400

200

0

1,000 800

930

Year

600

220

2. Circulation – back to 2019FY levels plus

- February 2022 lower because we were closed for 8 days

2013FY	2014FY	2015FY	2016FY	2017FY	2018FY	2019FY	2020FY	2021FY	2022FY
2,520	3,267	5,227	5,663	6,955	8,751	8,192	8,522	4,674	8,292
2,132	2,642	4,660	5,279	6,457	7,026	6,043	7,513	4,172	8,824
2,061	2,869	4,727	5,133	6,177	5,595	5,243	6,945	4,103	7,005
2,445	2,908	4,546	5,185	5,970	6,781	7,262	7,899	4,211	8,761
2,516	2,679	4,560	5,915	6,437	7,196	6,802	7,824	5,058	6,901
2,840	3,199	4,975	6,531	6,957	6,877	7,614	6,319	4,376	
3,058	3,088	4,813	5,798	6,650	6,703	7,140	2,248	6,448	
3,260	4,175	4,978	7,456	8,721	7,971	9,993	4,251	15,417	
3,954	6,265	8,764	12,645	12,669	13,315	13,807	6,022	13,998	
4,297	6,777	7,832	10,731	10,709	11,182	12,099	6,072	10,101	
3,407	5,528	6,577	8,834	8,371	8,173	9,086	4,784	9,047	
2,972	4,668	6,026	6,938	7,960	7,294	7,996	4,648	7,875	
35,462	48,065	67,685	86,108	94,033	96,864	101,277	73,047	89,480	39,783

3. Personnel changes

- Stacia Hershberger will be resigning on March 30, 2022 • Will probably be replacing with two part-time people

4. Gearing up for summer reading fundraising

- Summer reading dates May 10-July 31, 2022
- Experience the Magic of Reading

5. Spice Up Your Kitchen

- Monthly 2GoKit for adults and teens
- Spice, recipes, list of cookbooks, and history of the spice of the month • March is coriander and April is dill

6. 1000 Books Before Kindergarten

- had to cancel launch
- Rescheduling – not sure when, staffing, etc.

6. Annual Report and TSLAC Community Advancement Package (CAP) Grant Program- all due on 4/1/2022

- Working on the annual report
- Trying to work on the two grants we could be eligible for under CAP (\$5,000 maximum for each)

Liberty Hill Public Library District March 2022 Calendar of Events						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Spice Up Your Kitchen with the Coriander. This Month's Spice! Pickup a kit with the spice, recipes, information & more on March 28!		Don't forget to turn in your Winter Reading Challenge Card by 6:00pm on Tuesday, March 22! For every bingo you have on your card, you get a raffle ticket for a chance to earn a gift card and for every Blackout Bingo you get 10 raffle tickets!				
		8 "In Like a Lion & Goes Out Like a Lamb..." All Ages Storytime with Ms. Glenda 10:00-10:45am	9 After School @the Library St. Patrick's Day Perler Beads 3:30-4:30pm			
13 Spring Forward! Set Your Clock Forward One Hour!		15 St. Patrick's Day! All Ages Storytime with Ms. Glenda 10:00-10:45am	16 After School @the Library St. Patrick's Day Day Crafts 3:30-4:30pm			
20 Celebrate the First Day of Spring!	21 The library is closed until 1:00pm for electrical repairs. Wear Your PJ's! Family Pajama Sleepytime Storytime 6:45-7:30pm	22 All Ages Music Storytime with Ms. Margaret 10:00-10:45am	23 After School @the Library Lego & Brain Flake Building Challenge 3:30-4:30pm		25 Pick-Up a 2GoKit 9:00am-4:00pm St. Patrick's Day Kit	26
	28 Our Monthly Spice Club & Spice Up Your Life! 9:00am-6:00pm (while supplies last) March Spice: Coriander	29 Froggy Froggy Froggy! All Ages Storytime with Ms. Glenda 10:00-10:45am	30 After School @the Library Spring Craft Day 3:30-4:30pm		Happy St. Patrick's Day 	

Liberty Hill Public Library District • In Lions Foundation Park at 355 Loop 332, Liberty Hill, Texas 78642 • 512.778.6400 • askthelibrary@lhpl.org
Library Hours: Monday-Friday 9:00am-6:00pm Saturday 9:00am-4:00pm Sunday 1:00-6:00pm
Follow us on Facebook (@Liberty Hill Public Library) and Twitter (@LHPL)

The CAP Grant Program:

The goal of the grant program is to assist libraries as they expand community services in specifically targeted areas. Target areas and available packages are described below: •PROGRAMMING & SERVICES: Packages include equipment and tools to support in person, hybrid, and virtual programming and services. Other items can include materials and resources for outreach programming that reduce barriers to library spaces and/or provide access to inclusive services

and programs beyond the walls of the library (retirement facilities, day-care centers, schools, and other community spaces/group living facilities).

•TECHNOLOGY: Packages include equipment and tools to meet libraries' growing technology needs, assist with marketing material development, and support in-person, hybrid, and virtual programming and services. In addition, materials and resources that reduce barriers to library spaces and/or provide access can also be included in the packages.

•SPECIAL COLLECTION DEVELOPMENT: Packages to assist with the expansion or development of the current collection. Items can include print, audio-visual, and non subscription-based computer software programs (e-books or e-resources on subscriptions not included). Also included in bundles are general collection development supplies and storage for new items. **Not intended for general collection development.

•CRITICAL NEEDS: General supplies to support library operations and responding to unplanned and immediate community needs.

Possible Grant Ideas

- Playaways (patrons have requested these)-preloaded audio; cars without CD players
- HotSpots-school librarians report a need (will not pay for the data plan though – data plan is \$10/month per device with unlimited data)
- Circulating preschool collection
- Preloaded tablets for eBooks and eAudiobooks-for those who do not have access to the internet or a device to download books
- Launchpads



Potential New Digital Resources for Patrons

Currently, we only have OverDrive for electronic/downloadable resources.

- Problem with OverDrive is the long wait times/hold queues
 - This keeps people from using it
 - In general, eBook use has leveled off and print books are more popular in the US. •
- A big negative that OverDrive has not way of letting patrons know what is in our Advantage Collection
- Expensive per use

We also have TexShare databases that do have electronic books, full-text journals, etc. but these are more academic and not recreational in nature.



Hoopla is a web and mobile library media streaming platform for audio books, comics, e books, movies, music, and TV. Patrons of libraries that support Hoopla have unlimited access to its collection of digital media. Hoopla Digital is a division of Midwest Tape.

- Simultaneous use, so no long waits/hold queues as in OverDrive
- According to other libraries that have Hoopla, their patrons love it. •
- Love it because there are a variety of different formats and materials. •
- Materials for all age groups.
- Love the no wait time.
- Dripping Springs is averaging \$1.77/circ and Lake Travis \$1.91/circ •
- Dripping Springs is spending about \$1200/month

How it Works

- We pay for each item a patron checks out (list of prices below; cheaper are backlist titles and more expensive are newer items)
- We can limit the number of items that each patron can checkout per month
- We can cap what we want to spend per month
- The average cost per circ across all Hoopla users is \$1.79/circ

Features and Benefits (Info from Hoopla)

- No Platform Fees
- 6 in 1 digital platform including eBooks, eAudiobooks, comics, full music albums, TV episodes, and movies.
- Presently, the average cost per circ is \$1.79

Movies and TV series by episodes

- Pay per Circulation with circulations ranging per title from \$0.34-\$3.99 with 90% of content being \$1.99 and under
- No holds or waiting with simultaneous use

Current Instant Content Offering by Format

- eBooks: over 610,000 with price per circulation ranging from \$0.34-\$3.99 • Music Albums: over 295,000 with price per circulation \$1.49 and \$1.99 • Audiobook: over 157,000 with price per circulation ranging from \$0.34-\$3.99 • Comics: over 24,000 with price per circulation ranging from \$0.34-\$3.99 • Movies: over 20,000 with price per circulation ranging from \$0.99-\$3.99 • TV Seasons: over 3,100 with price per circulation ranging from \$0.89-\$2.99

TumbleBooks

4 separate products:

- 1) TumbleBooks
- 2) TumbleMath
- 3) TeenBookCloud
- 4) AudioBookCloud

If we purchase more than one product, there is a multiple product discount; waiting for that pricing.



TumbleBooks/TumblePremium

\$799/year or \$639/2 years or \$559.30/3 years (Cheaper to buy multi years)

TumbleBooks are animated, talking picture books. TumbleBooks are created by taking existing picture books, adding animation, sound, music and narration to produce an electronic picture book which you can read, or have read to you.

From the publisher:

TumblePremium is your answer to building literacy, and technological skills. TumblePremium combines everything you love about the original TumbleBookLibrary Deluxe, with TumbleBookCloud Jr's books for older readers into one easy access point. One super collection, one login!

Our TumblePremium collection has over 1100 titles and is perfect for public libraries and elementary schools, with content most appropriate for those in grades K-6. It includes animated talking picture books, chapter books, videos, non-fiction titles, graphic novels, playlists, and books in French and Spanish.

Click [here](#) and then click on the cover of a book to see a preview.



TeenBookCloud

\$799/year or \$639/2 years or \$559.30/3 years (Cheaper to buy multi years)

From the publisher:

"TeenBookCloud is perfect for middle or high school readers wanting to expand their reading skills and knowledge with read-alongs, ebooks, audio books, non-fiction, graphic novels and videos!"



TumbleMath

\$799/year or \$639/2 years or \$559.30/3 years (Cheaper to buy multi

years) Teaching math through literature

From the publisher:

“TumbleMath has the most comprehensive collection of math stories available anywhere- all in our world famous TumbleBook format which combines animation, narration, and sound to create a compelling and enticing story book for students of all ages.

The books are all accompanied by supplementary materials such as lesson plans, educational games, plus quizzes in order to test and track progress.”

\$999/year

From the publisher:

The AudioBookCloud collection includes **unlimited access to 1400 audio books**. The collection includes classic literature, fiction, non-fiction, YA, children’s books, and Spanish audio books with unabridged professional narration. We’re sure that you’ll find the perfect audio book for any occasion!

A subscription to AudioBookCloud includes 12 months of unlimited access. We provide a direct link that you can post on your website so that all of your colleagues and patrons have easy, one-click access to the whole collection.

Just login and start listening! **No downloads, no waiting!** If you can access the internet – on your computer, smartphone, or tablet – you can be listening to an audiobook! Our system supports **a nearly unlimited number of simultaneous users**, so readers will never have to wait to take turns with a single copy of a book.

FREE - We are in line to be added
10,000+ eBooks (not the most recent books)

E-Read Texas E-Book Collections

To assist libraries that have little or no e-book content, TSLAC also purchases e-books that libraries can lend to their patrons. **The E-Read Texas collection primarily includes adult fiction and popular non-fiction and is most appropriate for an adult audience.** All content can be accessed using the [SimplyE mobile application](#). The collection is chosen to include titles that will be popular with patrons, with enough copies to keep hold lists minimal.

Like Hoopla it is a pay per use

From the publisher:

“Freegal offers access to about 7 million songs, including Sony Music’s catalog of legendary artists. In total the collection is comprised of music from over 28,000 labels with music that originates in over 80 countries and over 15,000 videos. There is no software to download, and there are no digital rights management (DRM) restrictions. Access to Freegal is limited to patrons of subscribing libraries.”

	Unique Users	Total Checkouts	Advantage Checkouts	Average /U ser
January 2020	157	642		4.09
February 2020	160	659		4.12
March 2020	177	964		5.45
April 2020	219	1,094		5.00
May 2020	205	1,058		5.16
June 2020	189	949		5.02
July 2020	197	958		4.86
August 2020	182	885		4.86
September 2020	163	858		5.26
October 2020	185	874		4.72
November 2020	174	889		5.11

December 2020	190	800	75	4.21
January 2021	207	1,128	339	5.45
February 2021	197	961	258	4.88
March 2021	198	994	250	5.02
April 2021	203	949	241	4.67
May 2021	197	952	253	4.83

June 2021	212	1,036	236	4.89
July 2021	229	1,054	236	4.60
August 2021	234	1,126	278	4.81
September 2021	212	1,121	238	5.29
October 2021	227	1,026	232	4.52
November 2021	227	987	218	4.35
December 2021	226	976	220	4.32
January 2022	229	1,151	280	5.03
February 2022	225	1,018	230	4.53